

NOTICE OF MEETING

The Regular Meeting of the Suttons Bay Township Board will be held
Wednesday, August 10, 2022 at 5:15pm in the Suttons Bay Township Office
(There will be a ZOOM site for remote access)

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENT Please limit comments to three (3) minutes unless the Chair grants otherwise. Questions will not be answered but citizens may call the township office at 231-271-2722 to have questions discussed.

REPORTS:

- Treasurer
- Planning & Zoning
- Parks Supervisor
- Parks & Recreation Committee
- Fire Authority
- Facilities

OLD BUSINESS:

1. Approval of the Minutes: July 13, 2022
2. Payment of the Bills

NEW BUSINESS:

1. Appointment of John Clark as new Planning Commission member
2. Decision on Developing a Policy for Reserving/Using Township Parks
3. Park & Rec. Committee Proposal to Approve Fundraising for 2 new Pickelball courts
4. Park & Rec. Committee Proposal to Approve Fundraising for a Dog Park at Herman Pk.
5. Combined Meeting with Park & Rec. Committee: Wednesday, October 26th at 6:30pm

PUBLIC COMMENT Please limit comments to three (3) minutes unless the Chair grants otherwise.

BOARD MEMBER COMMENTS

ADJOURNMENT

This meeting is a session of the Suttons Bay Township Board held in public for the purpose of conducting the Board's business and is not to be considered a public discussion meeting. Time is set aside for public comment during the meeting as noted on the Agenda. The Township Board welcomes the public's input at those times.

**Suttons Bay Township
Parks and Recreation Committee
Draft Minutes of July 20, 2022, Meeting**

HIGHLIGHTS:

1. P&R Committee is seeking approval/MOU at the August Township Board Meeting to start fund raising for 2 additional pickleball courts at Herman Park (via new Proposal Format)
2. P&R Committee is seeking approval/MOU at the August Township Board Meeting to start fund raising for Dog Park at Herman Park (via new Proposal Format)
3. As requested by the Board, P&R Committee has a less costly solution for Herman Park Entrance- \$700/year + donation + volunteer labor
4. Bill will be main contact for Soccer Field with Sara Melius of LSC
5. Pete & Tom will work with Chad Jordan on a Memorandum of Understanding for the pump track.

CALL TO ORDER:

Pete Ostrowski, Chair, called the meeting to order at 6:30 PM at the Suttons Bay Township's Herman Park

ATTENDEES

Present: Pete Ostrowski, Liz Mahaney, Debbie Slocombe, Dennis Rathnaw, Gary Devol and Bill Drozdalski- Park Supervisor

Public: Field Carden

APPROVAL OF THE AGENDA

Debbie moved and Gary second

APPROVAL OF MINUTES- June 15, 2022, Meeting (Attachment A)

Dennis moved and Debbie second

PUBLIC COMMENT:

Field Carden- asked the Committee to allow him to put up a sign about a pickleball/yoga class he is facilitating. Committee agreed it could go up and Bill requested it be put in the locked bulletin board case- all agreed. Field also stated that he has observed how much more the tennis courts are being used this summer

GUEST SPEAKERS:

None

PARK SUPERVISOR REPORT:

1. Bill stated no real changes from the report he gave to the Board
2. Memorial Gardens pathway is complete and on budget
3. Vic Steimel- all benches have been cleaned and first bench relocated

OLD BUSINESS:

1. Communication Meeting with Tom & Dorothy

- a. Pete recapped communication with the Board
- b. Mentioned the new Proposal Checklist (to be discussed later in the meeting)
- c. Need to start thinking about 5-year plan
- d. Joint Meeting in September or October with the Board.

2. Herman Park Pump Track Locations

- a. Chad at MNBA is ok with the location of the oval track
- b. Changed to north/south orientation- same as with soccer field
- c. Room was left for expansion from 100 feet to 150 feet in the future
- d. Bill and Pete worked on this placement together
- e. Pete & Tom will work with Chad Jordan on a Memorandum of Understanding for the pump track.

3. Dog Park

- a. Liz stated the DP sub-committee will be meeting next Monday, July 25 at 6:00 p.m.
- b. The Committee reviewed the new Proposal Checklist suggested by Tom and reviewed by the Board. (Attachment B) Two changes were suggested:
 - i. Number each item for easier reference
 - ii. Change the final point to read: List of most relevant **documentation** gathered and considered. (Word change from "information" to "documentation" in an effort to clarify #3 and #7)
- c. The DP sub-committee will fill out the new Proposal Checklist
- d. The P&R Committee requests to do an additional presentation to the Board on the future Dog Park at their August Meeting based on New Proposal Checklist

4. Pickleball Fundraising

- a. The group would like to raise funds for an additional 2 courts. P&R Committee asks that the Board allow this item to be put on the August Township Board Agenda and seek fund-raising approval/MOU.
- b. The PB group has completed the new Proposal Checklist (Attachment C)
- c. Bill estimates the cost to be \$90,000- \$100,000. He stated the cost for fencing alone has gone up 60%.
- d. Discussion around planning for a max of 8 total pickleball courts (4 additional, 2 now and possibly 2 more in the future). Should the prep work be done for two more additional courts down the road??? Field stated that 8 is the max courts needed and if tournaments were done down the road, they could possibly temporarily use tennis courts with temp tape lines.

5. Tennis Court Scheduling

- a. A group of women who play on Fridays asked Pete to do a "Fun Tournament" on Sunday, July 24th from 10:00 a.m. to 12:00 p.m.
- b. Board has ok'd this.
- c. Signs are up that the courts are reserved during that time
- d. Pete will inspect port-a-jons before the event

6. Graham Greene Concepts

- a. Maps are Attachment D
- b. Bill stated these were line drawings and there will be no movement on them in 2022
- c. Bill & Pete suggested moving the proposed pavillion further south - all agreed
- d. Angled parking on Concept #1 looks better- all agreed
- e. Discussion around need for ADA kyak access or slide. After much discussion

including the maintenance issues with rising & falling water levels and realization that the ramp was actually not used much and taken out at The Boardman, P&R Committee does not see a need for this

- f. More discussion around a possible "observation deck" near the water for ADA visitors to enjoy the water view. Debbie suggested this as an alternative to the long ramp proposed down to the beach that takes up a lot of space.
- g. Bill stated it is too early in the process to be getting this detailed
- h. Pete suggested much more discussion will need to happen before the P&R Committee makes its recommendation to the Board
- i. Bill stated the quote was \$5k to restore the well and hope the water is accessible
- j. Port-a-John needs to be at least 75 feet from well. Suggestion to move it closer to the parking area
- k. August P&R Meeting will be at Graham Greene for a first-hand look

7. New Sign and Path at Memorial Gardens

- a. Bill has asked Spinnaker for quotes to add additional sprinklers in the area between the pavillion and the sidewalk.
- b. P&R Committee agrees this needs to be done in order to keep the park looking good
- c. Bill reported no extra costs for path installation- came in on budget

8. Soccer Field

- a. Tom told Pete that the Leelanau Soccer Club should be the ones to approve the one-night-per-week requested use. No one has heard from them, so assume they went somewhere else.
- b. Bill stated the condition of the field is not up to par with other soccer fields. Debbie suggested the field needs a summer nitrogen treatment
- c. It was decided that Bill will be the main contact with the LSC. The new contact is Sarah Melius- 231-866-1659. Bill said he has her number but she had not called him back.
- d. Bill and Sarah need to connect on regular maintenance issues including proper mowing schedule

NEW BUSINESS:

1. Tennis and Pickleball court use, complaints

- a. Pete reported an issue with a pickleball person using tennis courts- he was able to follow up with reporting party
- b. Pete reported complaint issue related to Kristin's scheduled youth workshops. Pete put up a sign saying courts are reserved during her Board approved times.

2. Herman Park Additional Parking "Strategy"- Attachment E

- a. Bill reported the drawing and requested quotes for parking plan were directly by Tom
- b. At this point, the P&R Committee has not made any input or suggestions
- c. P&R Committee feels it will be a lot of paved area and may not look appealing. Suggested possible "overflow parking" might be a grass area instead of more paving. It could be gated and locked and only used during high peak times. Or even permanently gravel vs. additional pavement
- d. Bill reported he was directed to ask for quotes for all future possibilities by Tom in case the funding is available now. Request for Proposals for the parking lot paving should go out before the end of July.
- e. Group discussion to wait and see what Gosling Zubick comes back with and discuss further at next meeting and make recommendations to the Board

3. 5-Year Parks & Recreation Plan

- a. Should a consultant be hired to assist?
- b. Bill said he has completed the process the last 2 times
- c. Debbie said she worked with a consultant the first 2 times. She is going to find that person's name and contact number to see if they are still doing consulting.
- d. The Committee will try to gather possible consultant names and have further discussion at the next P&R meeting.

4. Combined Board and P&R Committee Meeting

- a. Committee suggest October during P&R Committee regular meeting day and time

5. Entrance to Herman Park- Less costly solution

- a. Pete stated Tom and the Board want a less costly solution
- b. P&R Committee is unanimous about keeping entrance looking natural and not sterile. This is our Township flagship park.
- c. Proposal developed by Committee for Board Approval: Debbie moved/Dennis Second. Unanimous Committee Approval.
 - i. Total Cost per year estimated at \$700 (chemicals, supplies))
 - ii. Debbie and Creative Designsapes will donate all mulch
 - iii. Committee will provide volunteer labor:
 - 1. Spring before weeds develop- 5 people for 2 hours to prep area
 - 2. Once per month in summer- 3 people for 45 minutes to weed

6. Reserving Parks- Attachment F

- a. Pete presented the list Tom gave him
- b. Committee reviewed and agreed with each point on the list
- c. Suggest adding a #7 about reserving Pickleball Courts
- d. Question for the Board: How will these be communicated to the public? Township Ordinance? Signs posted? Put on Township website?

7. Volunteers needed to cut back grape vines at the pond

- a. Bill requested volunteers to cut back overgrown grape vines at the pond
- b. Debbie suggested waiting until fall due to bugs and heat. Bill prefers doing it ASAP.
- c. Pete and Liz volunteered to assist. Pete will work with Bill on possible dates.

8. Meeting Dates

- a. Discussion around change in dates
- b. Decision to have meeting the 4th Wednesday each month. Will have time to get draft notes to Board to review and get requested items on Board's next agenda
- c. Discussion to have next meeting P&R Meeting at Graham Greene.
- d. Possibility to rotate P&R meeting locations at each park in the summer as weather permits.
- e. Discussed when to send notes to the Board as they are always looking at the draft. Decision to keep sending draft notes at this time to be more timely.

PUBLIC COMMENT:

- 1. None

COMMITTEE MEMBER COMMENTS:

- 2. None

ADJOURNMENT:

- The meeting was adjourned at 7:38 p.m.

- Next meeting scheduled on Wednesday August 24 , 2022 at 6:30 PM. At Graham Greene Park

Minutes by Liz Mahaney, Secretary

SUTTONS BAY TOWNSHIP

Regular Meeting - July 13, 2022 Minutes

CALL TO ORDER

Tom Nixon, Supervisor, called the Suttons Bay Township Board Meeting to order on Wednesday, July 13, 2022, at 5:15 p.m.

ROLL CALL OF BOARD MEMBERS - QUORUM PRESENT

Present: Tom Nixon, Sandy VanHuystee, Dorothy Petroskey
Debbie Slocombe, Doug Periard

Absent: None

Staff Present: Steve Patmore

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Dorothy Petroskey/moved, Sandy VanHuystee/supported, to approve the agenda as presented, motion carried.

PUBLIC COMMENT

Dan Strickoff, pickleball court user, requests that the township board allow getting a quote to add two more pickle ball courts at Herman Park.

Ms. Hollander supports adding more pickle ball courts at Herman Park.

Gary Ford supports fundraising for more pickle ball courts at Herman Park.

Christy Krakl supports pickle ball at Herman Park.

Ed Simons supports pickle ball.

PRESENTATION

Nancy Popa, board member of Lake Leelanau Lake Association, is leading an aquatic invasive species prevention committee.

- Lake Leelanau has eurasian milfoil in it which is the most invasive aquatic plant in North America. It is transported from lake to lake on boats and trailers.
- Update provided on what the committee is doing to come up with strategies to prevent the spread of invasive species in the lakes in Leelanau County.

- Asking the township to provide volunteers with the committee's education message and to support the Lake Leelanau Association with invasive species control
- Asking the township to support the Lake Leelanau Association with invasive species control and provide information about prevention.
- Total cost is \$52,000 for the six townships for the project.
- Recommend the township contribute 7-1/2% of its AAPR Funds - \$9,300.00.

REPORTS

- Treasurer - starting to collect taxes.
- Planning & Zoning - Zoning Administrator's Report
- Parks Supervisor - Bill Drozdalski's Report.
- Parks & Recreation Committee - Pete Ostrowski's Report.

Tom Nixon - Request Committee seek consultants the township could use for the five year plan, and propose to have a combined meeting with Township Board and Parks Committee in September or October and look for a permanent solution for maintenance of Berm and entranceway to Herman Park.

- Fire Authority - Appointed two new members to the Department. New Engine delivered. Looking for new member to the Fire Board (Tom Llamon's term is up Sept. 30th).
- Facilities - Security system up and running.

OLD BUSINESS

1. Approval of the June 8, 2022 Minutes

Debbie Slocombe/moved, Sandy VanHuystee/supported, to approve the June 8, 2022 Minutes, as amended, motion carried.

2. Payment of the Bills

Sandy VanHuystee submitted bills for payment including additions for a total amount of \$53,192.91.

Tom Nixon/moved, Debbie Slocombe/supported, to approve the bills in the amount of \$53,192.91, motion carried

NEW BUSINESS

1. Appoint Board Representative to Planning Commission
Sandy VanHuystee/moved, Dorothy Petroskey/supported, to appoint Doug Periard as the Township Board's representative on the Planning Commission, motion carried.
2. Appoint Board representative to Board Personnel Committee.
Tom Nixon/moved, Sandy VanHuystee/supported, to appoint Doug Periard as the representative on the Township Board Personnel Committee. Motion carried.
3. Resolution to Appoint Township Freedom of Information Coordinator
Tom Nixon/moved, Debbie Slocombe/supported, to adopt Resolution 6 as amended, appointing the Township Clerk as Freedom of Information Coordinator. Roll call Vote: Yes: Slocombe, Nixon, Petroskey, VanHuystee, Periard. No.: None, motion carried.
4. Approve Checklist for Accepting Proposals from the Park & Rec Committee.
Discussion -
Brief discussion held. No action.
5. Discussion on Reserving Township Parks & Facilities
 - Don't want to get into the rental business.
 - First come first serve to reserve the parks.
 - Look at other parks on a case by case basis.
 - Let the township know if 20 people or over will be using a park.
 - Ice Rink - should other uses be allowed.
 - Parks & Recreation Committee should have input as to use of the parks.

PUBLIC COMMENT

Pete Ostrowski - how do you post the ice rink is for the skaters.

BOARD MEMBER COMMENT

Welcome Doug Periard to the Township Board.

Debbie said the maintenance at the entrance to Herman Park is taken care of.

Zoning Administrator Contract signed.
Interest in using drone at Herman Park.

ADJOURNMENT

The meeting was adjourned at 6:23 p.m.

Marge Johnson, Recording Secretary
Sandy VanHuystee, Clerk

Suttons Bay Township
Unpaid Bills Detail
 As of August 10, 2022

Type	Date	Num	Due Date	Aging	Open Balance
Camelot Construction					
Bill	08/10/2022		08/20/2022		1,479.06
Total Camelot Construction					1,479.06
Christy Brow					
Bill	08/01/2022		08/11/2022		448.04
Total Christy Brow					448.04
Cluff Well Drilling Company					
Bill	08/10/2022		08/20/2022		160.00
Total Cluff Well Drilling Company					160.00
Debbie Slocombe					
Bill	08/01/2022		08/11/2022		127.45
Total Debbie Slocombe					127.45
Dorothy Petroskey					
Bill	08/01/2022		08/11/2022		2,166.44
Bill	08/10/2022		08/20/2022		372.67
Total Dorothy Petroskey					2,539.11
Doug Periard					
Bill	08/01/2022		08/11/2022		127.45
Total Doug Periard					127.45
DTE Energy					
Bill	08/10/2022		08/20/2022		44.72
Total DTE Energy					44.72
ElectionSource					
Bill	08/10/2022		08/20/2022		254.76
Total ElectionSource					254.76
EPS Security					
Bill	08/10/2022		08/20/2022		605.00
Total EPS Security					605.00
Federal Tax Deposit					
Bill	08/10/2022		08/20/2022		2,609.58
Total Federal Tax Deposit					2,609.58
GFL ENVIRONMENTAL					
Bill	08/10/2022		08/20/2022		92.91
Total GFL ENVIRONMENTAL					92.91
Gosling Czubak					
Bill	08/10/2022		08/20/2022		8,785.00
Total Gosling Czubak					8,785.00
Integrity Business Solutions					
Bill	08/10/2022		08/20/2022		106.58
Total Integrity Business Solutions					106.58
Jill Williamson					
Bill	08/10/2022		08/20/2022		50.00
Total Jill Williamson					50.00

Suttons Bay Township
Unpaid Bills Detail
 As of August 10, 2022

Type	Date	Num	Due Date	Aging	Open Balance
Maple River Direct Mail					
Bill	08/10/2022		08/20/2022		835.52
Total Maple River Direct Mail					835.52
Michigan Assessing Service					
Bill	08/10/2022		08/20/2022		3,888.33
Total Michigan Assessing Service					3,888.33
Netlink					
Bill	08/10/2022		08/20/2022		2,159.00
Total Netlink					2,159.00
Northern Building Supply, LLC					
Bill	08/10/2022		08/20/2022		132.62
Total Northern Building Supply, LLC					132.62
Paul Whiteford					
Bill	08/10/2022		08/20/2022		4,715.00
Total Paul Whiteford					4,715.00
Sandra Van Huystee					
Bill	08/01/2022		08/11/2022		2,166.28
Total Sandra Van Huystee					2,166.28
Spectrum Business					
Bill	08/10/2022		08/20/2022		263.74
Total Spectrum Business					263.74
Steven Patmore					
Bill Pmt -Check	07/28/2022				-3,089.24
Bill Pmt -Check	08/10/2022				-3,089.24
Bill	08/01/2022		08/11/2022		3,089.24
Total Steven Patmore					-3,089.24
Team Elmer's					
Bill	08/10/2022		08/20/2022		9,990.00
Total Team Elmer's					9,990.00
Tom Nixon					
Bill	08/01/2022		08/11/2022		1,217.54
Total Tom Nixon					1,217.54
Village of Suttons Bay					
Bill	08/10/2022		08/20/2022		63.82
Total Village of Suttons Bay					63.82
William Drozdalski					
Bill	08/10/2022		08/20/2022		849.27
Total William Drozdalski					849.27
Williams & Bay					
Bill	08/10/2022		08/20/2022		255.60
Total Williams & Bay					255.60
TOTAL					40,877.14

Sandy Van Huystee

From: John Clark <john.lee.clark@icloud.com>
Sent: Wednesday, July 20, 2022 4:51 PM
To: clerk@suttonsbaytwp.com
Cc: Tom Mary Nixon
Subject: Planning position

Sandy,

I am interested in the open position on the planning committee.

I recently retired from Walt Disney World as the Culinary Director for all Catered Events on Walt Disney World property.

I lived in the town of Oakland for over 30 years and served on numerous committees. One of them being the planning and zoning committee.

I have been coming up to the Suttons Bay Area for over 30 years visiting my wife's family , Jack and Delores Mobley. We recently sold our home in Florida and are now Michigan residents. I feel it is important to participate in the community you live in.

Thanks,

John

Sent from my iPad=

Policy Language to Consider for Public Usage of our Township Parks

1. Only two of the township's five parks can be reserved: Ice Rink Park and the facilities at Herman Park. Both require a pre-approved application obtainable at the township office. The 45th Park, Graham-Greene Park, and Steimel Park are available on a first-come-first signup basis through the township office.
2. None of the five township parks can be used for commercial or personal monetary profit. Not-for-profit or charitable organizations are welcome to use any park as a fund raiser venue subject to availability and township approval.
3. Persons using any of the township parks cannot install or use any portable or permanent structures (ex. tents, stages, sound systems) unless approved by the township Board. Fires are to be contained exclusively within the fire rings which are provided and/or within barbecue grills.
4. Persons using any of the township parks may bring additional chairs, tables, and small portable sporting activities (ex. corn hole, frisbee, badminton, horse shoes) which must be removed from the park by the end of the day.
5. Vehicular parking is limited at Graham-Greene Park and Steimel Park and is unavailable at the 45th Park (very limited vehicle parking is available on MDOT's shoreline turnout).
6. Dogs are permitted in each park but must be on a leash at all times. Users are responsible for picking up after their dogs. Waste containers are provided at every park.
7. No person shall use any boisterous, threatening, obscene, profane or indecent language in any park or cause any unusual noise to be made therein; or engage in any disorderly or indecent behavior; nor shall any intoxicated person be allowed to attend or remain in any township park.
8. No person shall engage or participate in any gambling, game of chance, or game in which a prize is given for consideration; nor shall any person consume or bring any beer, wine, liquor, malt or any other intoxicant including any and all controlled substances into any township park.
9. No tents, campers, trailers or overnight outings or other such activities are permitted in any township park.
10. All township parks open at sunrise and close at sunset. Use of any park or park facilities outside these posted hours is not permitted.

SUTTONS BAY TOWNSHIP

Annual Log of Township Park Reservations

year _____

[illegible]

Suttons Bay Township
95 West Fourth Street
P.O. Box 457
Suttons Bay, MI 49682
Office Phone: (231) 271-2772 Office Fax: (231) 271-2773
Email: sbaytwp@suttonsbaytwp.com

Ice Rink Park Reservation Request Form
(This form is used only for reservations during warm weather)

(See Event Use Request Permit for events sponsored by an organization)

Person/Organization Requesting Ice Rink Park Reservation: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Email: _____

Refund Check to: Name: _____ Address: _____

Date of Requested Event:* _____ **Expected Number of Attendees:** _____

Rental Time Requested: () 10:00am-2:00pm () 3:00pm-7:00pm () 10:00am-7:00pm

***Call Suttons Bay Township to check availability**

Rental Deposit: \$100 deposit required for all reservations payable at the time of reservation. Deposit is refundable provided user cleans area before vacating the park and abides by all park rules.

Port-a-Johns and/or trash receptacles (if required by the township) must be arranged and paid for by the renter.

My signature on this Reservation Form acknowledges that I have received a copy of the Park Rules and Township Ordinance and agree to abide fully with their provisions.

USER SIGNATURE: _____ **DATE:** _____

+++++++**OFFICE USE ONLY**+++++++

DEPOSIT AMT. PAID: _____ **CASH/CHECK#:** _____

RECEIVED BY: _____ **DATE RECEIVED:** _____

DEPOSIT FEE RETURNED BY: _____ **DATE:** _____

ICE RINK PARK RULES

- (A) The Ice Rink Park is open for use by the public from dawn until dusk. However, Ice Rink Park may be reserved in advance for specific periods of time.
- (B) Ice Rink Park reservation requests must be made, submitted and received/approved, and the deposit rental fee paid to the Suttons Bay Township Office at least one week before the time of reservation. The User should check with the township office for availability. Suttons Bay Township will not accept any Ice Rink Park reservation request more than six (6) months before the desired reservation date. The amount of the deposit shall be set by motion or resolution of the Suttons Bay Township Board.
- (C) An approved applicant, hereafter called the "User", assumes responsibility for any and all damage to Suttons Bay Township property and any injury or damage to the person or property of the applicant or any third party which is caused by the User or any guest of the User, and shall indemnify and hold harmless the Suttons Bay Township from any and all claims, awards, or attorney fees in the event of any such injury or damage.
- (D) The User shall be responsible for its own cleanup immediately following the event and the User must leave the area in the same condition in which it was found. If Suttons Bay Township must clean the area following the event, the User shall be charged all expenses of cleanup and such expenses shall not be limited to the User's deposit amount. The designated township representative will determine "same condition" and the township representative's decision on the matter is final.
- (E) The reservation may be revoked at any time for violation of these rules, or for a violation of state law or township Ordinance that has occurred or is occurring at the Ice Rink Park, by the Suttons Bay Township Supervisor or their designated representative, any law enforcement agency that has jurisdiction in the Township, or any other person or agency authorized by the Suttons Bay Township Board to make such a reservation revocation.
- (F) Dogs or other animals are permitted in the Ice Rink Park; however, they must be on leash at all times. The owner or person in control of a dog or animal is responsible for cleaning up any and all solid waste left by the dog or animal.
- (G) No Commercial activities are permitted unless authorized by the Suttons Bay Township Board.
- (H) No person may engage in violent, abusive, excessively loud, boisterous, vulgar, obscene, or disorderly conduct of any time.
- (I) The use of loud speakers, public address systems, or sound amplifying equipment is prohibited. Operation of excessively loud radios or similar devices are also prohibited.

PICKLEBALL CHECKLIST FOR PREPARING BOARD PROPOSALS

Suttons Bay Parks & Recreation Committee

Adopted: 7/20/22

The pickleball community hopes to start raising money this season while “summer” people are in town, in anticipation of building the courts next year.

Detailed explanation of the value and reasons for the proposal: On most Mondays-Saturdays the pickleball courts are full with multiple players waiting for their turn to use the courts.

Evidence that various viewpoints were discussed and considered: include both positive and negative perspectives: The pickleball community strongly desires more courts. Afternoons are available but because the ball is affected by the wind, and afternoons are typically windier and hotter such times are not helpful to alleviate the pressure on the courts. Court use picks up in the early evening.

List all researched sources used to consider the proposal; include any speakers or presenters and any onsite visitations to similar projects: We already have four courts; their function and use are well established in the community.

Evidence that the proposal fits within the township's five-year park & recreation plan: There is space reserved for a minimum of four additional courts south of the existing courts. These are located on the conceptual masterplan for Herman Park.

Describe any similar alternatives, modifications or options which could be considered: The tennis courts could be lined to allow dual use for tennis and pickleball with the use of transportable pickleball nets on wheels, but the tennis community of players feels that would be a nuisance and interfere with their enjoyment of the tennis courts. There are already a second set of “youth” lines on the courts. Adding another set of lines would severely detract tennis play.

Estimated cost for the township; include any matching grants or anticipated gifts: We believe the Township will have no costs, the pickleball community believes it can raise the funds required. Current ballpark estimate for two courts is \$90,000 to \$100,000.

List of the most relevant information gathered and considered: Talking to different groups of players and observing the high volume of players during the mornings Mondays through Saturdays.

CHECKLIST FOR PREPARING BOARD PROPOSALS

Suttons Bay Parks and Recreation Committee

Dog Park Proposal at Herman Park- August 10, 2022

1. Detailed explanation of the value and reasons for the proposal:

- a. Mission: To establish a fenced-in, off-leash dog park open to all dogs, dog lovers and friends in a safe, clean, and well-maintained environment for recreation and socialization without endangering or annoying people, property or wildlife. To promote responsible dog ownership to Suttons Bay Township residents and visitors who will uphold the park's rules. To respond to the needs of the area for a multigenerational park activity for pets and their people that will be a complement to Herman Park and maintain a positive presence in the community by encouraging recreation through the dog park.
- b. Start with a demonstration park to show the interest exists

2. Evidence that various viewpoints were discussed and considered, include both positive and negative perspectives:

- a. Positive
 - i. 2018 National Study that 91% of Americans believe dog parks provide benefits
 - ii. Allows the Township to support interests of those taxpayers who do not have children and/or who do not participate in sports activities currently supported (ice hockey, pickleball, tennis, frisbee golf)
 - iii. Dogs are a source of mental health assistance for many in the community
 - iv. Will reduce "off-leash" calls made by Park Supervisor to County Animal Control Office
 - v. Exercised pets make better neighbors
 - vi. Foster positive social actions for pet owners
 - vii. Promotes positive pet ownership
 - viii. Reduces dog obesity and other health related issues
 - ix. For people of all ages and ability- no limitations
 - x. Provides an outdoor activity during COVID social distancing concerns
 - xi. Will increase support of dog owners for a potential tax mileage for maintenance of all SB Township parks
 - xii. Will be a "selling point" to attract young families who tend to have children and dogs

- xiii. Increase number of properly licensed dogs in the area by requiring a license for park entrance
- xiv. Increase visitor traffic for local businesses by making SB an attractive destination for families with dogs

b. Negative

- i. Owners not picking up after their pets
- ii. On-going maintenance
- iii. Aggressive dogs
- iv. Non-vaccinated dogs attempting to use the park
- v. People to dog ratio: one human having more than 2 dogs at once
- vi. Dog Owners not following posted rules
- vii. Potential spread of disease

3. List all researched sources used to consider the proposal; include any speakers or presenters and any onsite visitations to similar projects:

- a. Discussions and Visits to other Dog Parks:
 - i. Garfield Township- Wags West
 - ii. Garfield Township- Silver Lake Recreation Area
 - iii. Northport Dog Park
 - iv. Boyne City- Ridge Run
 - v. Charlevoix
- b. Discussions with Township residents

4. Evidence that the proposal fits within the township's five-year park 5 recreation plan:

- a. Survey of residents was taken to establish the current 5-year plan
- b. Dog Park was one of Top 5 requested items
- c. Dog Park was on 5-year P&R Plan approved by Township Board on 1/9/2019 as Resolution #1 of 2019. While other things, like the Pump Track, were not on plan yet have been approved, the resident-requested, Board-approved Dog Park has not been allowed to proceed.

5. Describe any similar alternatives, modifications or options which could be considered:

- a. Due to public visibility and security as well as adequate parking, no other township park would be an option other than Herman Park
- b. After discussion with many disc golf players, possible relocation of that course to 45th Parallel Park where the topography is more challenging

6. Estimated cost for the township; include any matching grants or anticipated gifts:

- a. No cost to the Township for installation of Dog Park, all funds will be donations and grants

- b. Will use Friends of Herman Park 501-3c to raise money
- c. Proposed Dog Park at Herman Park:
 - i. 1 Acre: .65 for large dogs and .35 for small dogs
 - ii. This was already slotted on the HP Conceptual Plan drawn by Park Supervisor, Bill Drozdalski, and approved by the Board.
 - iii. Will include large & small dog areas, 4-foot high split-rail fence, double-gated entry, 3 benches, 2 water stations, 1 picnic table/bench and 3 waste stations.
 - iv. Possible future enhancement of an agility course based on funds available
- d. Project Cost: estimated at \$90,000
 - 1. Currently pledged:
 - a. \$30,000 from the Hoensheid Family based on Herman Park location
 - b. \$15,000 from Pezzi Family- contingent on their site plan approval
 - c. Grant Possibilities:
 - i. Grand Traverse Regional Community Foundation Grant
 - ii. PetSafe
 - iii. Doris Day Foundation
 - iv. PetSmart
 - v. The Stanton Foundation
 - vi. Michigan Economic Development Corporation- Public Spaces Grant
 - vii. Michigan DNR Grants
 - viii. 2% Tribal Grant
 - ix. Kellogg Foundation
 - x. Olsen Charities
 - xi. Rotary Charities
 - xii. Home Depot Construction Grant
 - d. Amazon Smile
 - e. Corporate Sponsors
 - i. Benches/plaques/bricks
 - ii. In-business sponsor signs- "Paw Patrol"
 - f. Fund Raising
 - i. Friends of Herman Park
 - ii. Suttons Bay Art Festival
 - iii. Jogs for Dogs
 - iv. Memorial Path from walking path to park
 - v. Memorial Benches

- vi. Memorial Fencing- like Charlevoix (\$175 for 10 feet with plaque)

- 2. Maintenance

- a. Volunteer- similar to tennis, pickleball, soccer and ice rink
- b. Use Grant and donation money to assist with costs

- 7. List of the most relevant information gathered and considered:

- a. **Petolvy.com**

- i. Around **91% of Americans** believe dog parks are beneficial in every city.

- b. **Trust for Public Land**

- i. “Dog parks are built for dogs, but are fantastic resources for people,” said Diane Regas, President and CEO of The Trust for Public Land, “As anyone who has chatted with a neighbor while taking their four-legged friend to the dog park knows, community is created there. Having places to meet our neighbors can help us find common ground and encourages everyone to get outside.”
- ii. “Dog parks enrich our communities for dogs and caregivers alike,” said Diane Regas, president and CEO of The Trust for Public Land. “By providing a place for our canine friends to get outdoors, cities are also providing a place for neighbors to gather and connect. During the pandemic, providing these avenues for community connection is more important than ever.”
- iii. At the start of 2020, there were 841 dog parks in the US

- c. **Blog SniffSpot.com**

- i. 2009-2020 in the US there was a 40% increase in dog parks developed
- ii. **Biological fulfillment.** At their best, public dog parks provide an opportunity to fulfill our dogs’ natural canine instincts (running, sniffing, digging, etc.) without impacting others in shared public spaces. This can be especially valuable if owners don’t have a yard of their own or walking trails nearby.
- iii. **Distraction training.** Public dog parks can be an ideal place to practice advanced training, like recalls, around the distractions of other dogs, people, and nature scents.
- iv. **Playtime.** While most dogs don’t want to play with strangers, some particularly outgoing canines might enjoy playing with brand-new friends. A small percentage of truly “dog social” dogs are good candidates for public dog parks.
- v. **Owner connections.** Many owners enjoy the human social aspect of the public dog park — and public spaces enable those relationships without the costs commonly associated with formal group training classes or dog sports practices.

d. The United States Humane Society

- i. People who own a dog are 54% more likely to get the recommended amount of exercise, according to the dog stats.
- ii. Dogs are social animals, and those who are allowed to interact with other dogs and people, and taught appropriate behavior in social groups, are better behaved and more likely to be included in other activities with human companions.
- iii. Dog parks provide an important recreational outlet for humans too by bringing together dog lovers of all ages, health, social, and economic status. With dogs as social lubricants encouraging conversations among strangers, people in the community get to know each other and share information about responsible pet ownership
- iv. Dog parks enable people with disabilities and senior citizens who cannot always walk their dogs a safe alternative.
- v. A fenced dog park prevents injuries that befall dogs running loose and because the dogs are better behaved and controlled, there should be less dog-related problems elsewhere in the park or the community at large
- vi. A dog park makes it easier for a city to enforce its leash law since owners who have access to a dog park have no excuse for letting their dogs run loose.
- vii.

e. The New York Times

- i. 91% of Americans believe dog parks are beneficial to the communities.
- ii. Dog park statistics show that the number of dog parks has increased by 40% over the last ten years.
- iii. 48% of dog owners believe that dog parts are essential for pets' socialization

f. Petpedia.com

- i. 50% of American households have at least one dog
- ii. 33% of Americans considered adopting a dog during COVID
- iii. 89% of Americans think a pet helps them feel less lonely
- iv. 95.5% of dog owners consider their pet to be a member of the family

g. ASPCA

- i. One if five households adopted a dog or cat during the pandemic